



Employer of Choice Award Guidelines

What makes your organization a great place to work?

Employers use a variety of methods to attract and retain people. Staff may be supported to:

- Work flexibility
- Balance work & family life
- Employee retention
- Offer challenging & rewarding careers
- Contribute new ideas
- Communicate effectively
- Maintain & promote good health
- Community involvement
- Strong leadership skills
- Competitive wages & benefits

Entry process and judging

All entrants will be notified of receipt of their entry.

Entries will be judged by a panel comprising of JSEC members and Job Service personnel.

The 2014 Employer of Choice winners will be announced prior to April 1, 2014.

The judging panel will select the winners of the 2014 Employer of Choice Award based on its decisions on written entries and site visits.

Terms and conditions of entry

- All entry documentation must be received by the committee by **5:00 pm on March 5, 2014**. Late entries will not be accepted.
- Members of the judging panel are ineligible to enter.
- Entries and supporting materials will not be returned to entrants.
- All materials submitted will be used for the purpose it is intended and will not be circulated. No material relating to the entry will be publicized without prior approval.
- Winners in each category will be entered into the State of Montana's Montana State Employers Council Employer of Choice Award to be announced at the State MSEC/JSEC conference in June, 2014.

Assistance in completing the entry

If you require any assistance in completing your entry, please do not hesitate to phone Glendive Job Service at (406) 377-3314 or email dhandran@mt.gov.